

## Infectious Disease Reporting Guidelines for Healthcare Providers

The complete rules for communicable disease reporting in Ohio can be found in the Ohio Administrative Code Chapter 3701-3 <https://codes.ohio.gov/ohio-administrative-code/chapter-3701-3>.



**Public Health**  
Prevent. Promote. Protect.  
Dayton & Montgomery County

- WHO?** Any healthcare provider with knowledge of a case or suspect case of a disease which is required by law to reported.
- WHAT?** List of reportable diseases: Know Your ABCs: A Quick Guide to Reportable Infectious Diseases in Ohio.
- Information to include in reports:
- Patient Demographics (Name, Address, Phone, DOB, Sex, Race/Ethnicity, Pregnancy status)
  - Disease
  - Method of Diagnosis/Diagnosis Date
  - **Date of Illness Onset**
  - Lab Test Results
  - Signs and Symptoms
  - Treatment
  - Hospital Admission/Discharge Dates
  - Vaccine dates (for applicable disease)
  - Travel/Exposure History
  - Sensitive Settings (school, daycare, food handler, congregate living setting)
  - Healthcare Provider Name, Address, Phone Number
- WHEN?** Class A- Report immediately via telephone upon suspicion of disease  
Class B and C- Fax case reports by the end of the next business day.
- WHY?** Reporting of cases of infectious diseases and related conditions has been and remains a vital step in controlling and preventing the spread of communicable disease. These reports are useful in many ways, including assurance of provision of appropriate medical therapy, detection of common-source outbreaks and planning and evaluating prevention and control programs.
- HOW?** Call (Class A) or Fax (Class B and C) the local health department in the jurisdiction in which the patient resides. If the place of residence is unknown report to the jurisdiction of the healthcare provider. See regional Ohio health department contacts on back.



### Regional Infectious Disease Reporting Contact Numbers

Jurisdiction	Phone	Fax	After Hours Class A
Butler County	513-863-1770	513-863-4391	877-774-4636
Champaign County	937-484-1538	937-484-1622	937-206-2819
Clark County	937-390-5600	937-390-5626	937-717-2452
Darke County	937-548-4196	937-548-9128	937-548-4196 option 7
Greene County	937-374-5638	937-374-5675	937-374-5600
Hamilton County	513-946-7800	513-785-7065	513-595-8599
Miami County and Piqua	937-573-3518	937-573-3503	937-573-3500 option 9
Middletown City	513-425-1818	513-425-7852	877-774-4636
Montgomery County	937-225-4508	937-224-8853	937-225-3000
Preble County	937-472-0087	937-456-6350	937-472-0087 option 9
Sidney-Shelby County	937-498-7819	937-498-7013	937-498-7249
Warren County	513-695-2097	513-695-2941	877-774-4636

Detailed information and forms can be found in the *Ohio Department of Health Infectious Disease Control Manual*: <https://odh.ohio.gov/know-our-programs/infectious-disease-control-manual>