

615 N. Wolfe Street, E1002  
 Baltimore, MD 21205

## Financial Aid Office

Email: [HTTPS://Support.SIS.jhu.edu/case/](https://support.sis.jhu.edu/case/)  
 Phone: 410-955-3004  
 e-Fax: 410-367-2161

We encourage you to return this completed form via our secure e-fax or password protected email.

### Student and/or Spouse Non-Tax Filer – Verification of 2021 Income

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before disbursing Federal Student Aid, you must confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

**WARNING: Anyone who purposely gives false or misleading information on this worksheet may be fined, sentenced to prison, or both.**

\_\_\_\_\_

Student's Printed Name

\_\_\_\_\_

Student's ID Number

**IF YOU FILED A 2021 FEDERAL TAX RETURN DO NOT COMPLETE THIS FORM; INSTEAD, YOU MUST:**

- 1) Go to <https://studentaid.gov/h/apply-for-aid/fafsa> and update your FAFSA with your correct tax filing status; **AND**
- 2) Use the Internal Revenue Service (IRS) [Data Retrieval Tool](#), available on the FAFSA site, to transfer your income information directly from the IRS; **OR**
- 3) If you are unable to use the IRS Data Retrieval Tool, you must provide the financial aid office with an IRS Tax Return Transcript available at <http://www.irs.gov/Individuals/Get-Transcript>.

The instructions and certifications below apply to the student and, if married, the spouse. Check the appropriate box and complete this section if the student and spouse will not file and were not required to file a 2021 IRS Income Tax Return. You must also provide an IRS verification of Non-Tax Filer letter from the IRS that a 2021 tax return was not filed. The letter must be dated on or after October 1, 2022. Go to <https://www.irs.gov/individuals/get-transcript> to obtain your non-tax filer verification letter.

The student and/or spouse, if married, were not employed and had no income earned from work in 2021.

The student and/or spouse, if married, was employed in 2021. In the chart below list, the names of all employers, the amount earned from each employer in 2021, and whether an IRS wage statement (W-2 / 1099 form) is provided. (If more space is required, provide a separate page with the student's name and ID number at the top.)

- List every employer even if the employer did not issue a wage statement (IRS W-2 form) or miscellaneous income statement (IRS 1099 form)
- Attach copies of all 2021 W-2 forms and 1099 forms issued to the student/spouse by their employers

Student/Spouse's Name	Employer's Name	2020 Amount	W-2 / 1099 Form Provided?
<i>(Example) Johnny Hopkins</i>	<i>(Example) ABC Auto</i>	<i>\$2054</i>	<i>Yes</i>
	<b>Total</b>		

**Verification of Non-Filing - Select the option that applies:**

The student and/or spouse obtained an IRS Verification of Non-Filing Letter from <https://www.irs.gov/individuals/get-transcript> and have attached it here.

The student (and/or spouse) was unable to obtain an IRS Verification of Non-Filing Letter. By signing this form, you certify that you attempted to obtain an IRS Verification of Non-Filing Letter and were unable to obtain such verification.

**Certification and Signature**

By signing this worksheet, you certify that all information reported is complete and correct. This worksheet must be signed by the student.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date